



Universitas Negeri Surabaya
Fakultas Vokasi
Program Studi D4 Administrasi Negara

Kode Dokumen

RENCANA PEMBELAJARAN SEMESTER

MATA KULIAH (MK)		KODE	Rumpun MK		BOBOT (sks)			SEMESTER	Tgl Penyusunan																																																																																			
Tugas Akhir		1000004105			T=4	P=0	ECTS=6.36	7	22 April 2025																																																																																			
OTORISASI		Pengembang RPS		Koordinator RMK			Koordinator Program Studi																																																																																					
		TIM MBKM		TIM MBKM			Dr. Weni Rosdiana, S.Sos., M.AP.																																																																																					
Model Pembelajaran		Project Based Learning																																																																																										
Capaian Pembelajaran (CP)		CPL-PRODI yang dibebankan pada MK																																																																																										
		CPL-1	Mampu menunjukkan nilai-nilai agama, kebangsaan dan budaya nasional, serta etika akademik dalam melaksanakan tugasnya																																																																																									
		CPL-2	Menunjukkan karakter tangguh, kolaboratif, adaptif, inovatif, inklusif, belajar sepanjang hayat, dan berjiwa kewirausahaan																																																																																									
		CPL-3	Mengembangkan pemikiran logis, kritis, sistematis, dan kreatif dalam melakukan pekerjaan yang spesifik di bidang keahliannya serta sesuai dengan standar kompetensi kerja bidang yang bersangkutan																																																																																									
		CPL-4	Mengembangkan diri secara berkelanjutan dan berkolaborasi.																																																																																									
		Capaian Pembelajaran Mata Kuliah (CPMK)																																																																																										
		CPMK - 1	Students are able to compile and analyze problems in research in the field of non formal education (C4)																																																																																									
		CPMK - 2	Students are able to apply various information technologies in preparing their final thesis assignment (C3).																																																																																									
		CPMK - 3	Students are able to organize and collaborate on the performance of preparing their final assignment independently both theoretically and practically (A4).																																																																																									
		Matrik CPL - CPMK																																																																																										
			<table><tr><td>CPMK</td><td>CPL-1</td><td>CPL-2</td><td>CPL-3</td><td>CPL-4</td></tr><tr><td>CPMK-1</td><td></td><td></td><td>✓</td><td></td></tr><tr><td>CPMK-2</td><td></td><td></td><td>✓</td><td></td></tr><tr><td>CPMK-3</td><td></td><td></td><td></td><td>✓</td></tr></table>								CPMK	CPL-1	CPL-2	CPL-3	CPL-4	CPMK-1			✓		CPMK-2			✓		CPMK-3				✓																																																														
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CPMK-3																✓																																																																												
Deskripsi Singkat MK		Mata kuliah Tugas Akhir (TA) di Program Studi sastra Indonesia (sasindo) adalah kulminasi dari seluruh proses pembelajaran, mahasiswa diharapkan dapat mengintegrasikan keterampilan teknis, konsep, dan pemikiran kreatif yang telah dipelajari selama masa studi. Mata kuliah ini memberikan kesempatan bagi mahasiswa untuk melakukan penelitian (atau yang lain) yang berlandaskan penelitian serta menyelesaikan permasalahan kebahasaan dan kesastraan yang relevan dengan dunia industri atau masyarakat.																																																																																										
Pustaka		Utama :																																																																																										

1. Pedoman Penulisan Skripsi.2014. Universitas Negeri Surabaya. 2. Ho-Young Song, John A Walker & Jiaywei Tasuo. 2022. Writing Succesful Scientifi Papers: A User's Guide. Seoul. Panmu Education.Co.Ltd 3. Gabor L. Love. 2021. Writing and Publishing Scientific Papers: A Primer for the Non English Speaker. Cambridge, Uk: Open Book Publishers. 4. Wendy Laura Belcher. 2019. Writing YourJournal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing).Chicago, University Chicago Press. 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer. 6. Reis, Simone & Reis, André. 2013. How to Write Your First Scientific Paper. 10.1109/IEDEC.2013.6526784 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910. 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin,. 2023. Improving Students' Ability in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272. 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida,. 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Jurnal Pengabdian Masyarakat Bestari. 1. 1063- 1072. 10.55927/jpmb.v1i9.2064. 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440-1797.1996.tb00178.x. 11. Léane, Jourdan & Boudin, Florian & Dufour, Richard & Hernandez, Nicolas. (2023). Text revision in Scientific Writing Assistance: An Overview							
Pendukung :							
		1. scholar 2. SINTA 3. SCOPUS					
Dosen Pengampu							
Mg Ke-	Kemampuan akhir tiap tahapan belajar (Sub-CPMK)	Penilaian		Bantuk Pembelajaran, Metode Pembelajaran, Penugasan Mahasiswa, [Estimasi Waktu]		Materi Pembelajaran [Pustaka]	Bobot Penilaian (%)
		Indikator	Kriteria & Bentuk	Luring (offline)	Daring (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to identify and formulate problems for the final project	Students are able to identify and formulate problems for the final project	Kriteria: Students are able to identify and formulate problems for the final project Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to identify and formulate problems for the final project Pustaka: Gabor L. Love. 2021. Writing and Publishing Scientific Papers: A Primer for the Non English Speaker. Cambridge, Uk: Open Book Publishers.	5%
2	Students are able to identify and formulate problems for the final project	Students are able to identify and formulate problems for the final project	Kriteria: Students are able to identify and formulate problems for the final project Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to identify and formulate problems for the final project Pustaka: Gabor L. Love. 2021. Writing and Publishing Scientific Papers: A Primer for the Non English Speaker. Cambridge, Uk: Open Book Publishers.	5%
3	Students are able to identify and formulate problems for the final project	Students are able to identify and formulate problems for the final project	Kriteria: Students are able to identify and formulate problems for the final project Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to identify and formulate problems for the final project Pustaka: Gabor L. Love. 2021. Writing and Publishing Scientific Papers: A Primer for the Non English Speaker. Cambridge, Uk: Open Book Publishers.	5%
4	Students are able to design and compile their final projects well	Students are able to design and compile their final projects well	Kriteria: Students are able to design and compile their final projects well Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to design and compile their final projects well Pustaka: Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	5%

[illegible]

12	Students are able to design and compile their final projects well	Students are able to design and compile their final projects well	Kriteria: Students are able to design and compile their final projects well Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to design and compile their final projects well Pustaka: Khatri, Bishnu. 2022. <i>Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies</i> . 19. 1-7. 10.3126/njdrs.v19i01.51910.	5%
13	Students are able to design and compile their final projects well	Students are able to design and compile their final projects well	Kriteria: Students are able to design and compile their final projects well Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to design and compile their final projects well Pustaka: Khatri, Bishnu. 2022. <i>Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies</i> . 19. 1-7. 10.3126/njdrs.v19i01.51910.	5%
14	Students are able to design and compile their final projects well	Students are able to design and compile their final projects well	Kriteria: Students are able to design and compile their final projects well Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to design and compile their final projects well Pustaka: Khatri, Bishnu. 2022. <i>Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies</i> . 19. 1-7. 10.3126/njdrs.v19i01.51910.	5%
15	Students are able to design and compile their final projects well	Students are able to design and compile their final projects well	Kriteria: Students are able to design and compile their final projects well Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	Project 4x50	Project 4 X 50	Materi: Students are able to design and compile their final projects well Pustaka: Khatri, Bishnu. 2022. <i>Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies</i> . 19. 1-7. 10.3126/njdrs.v19i01.51910.	5%
16	answer questions in the final project exam and revise based on the input of the examiners	answer questions in the final project exam and revise based on the input of the examiners	Kriteria: answer questions in the final project exam and revise based on the input of the examiners Bentuk Penilaian : Penilaian Hasil Project / Penilaian Produk	project 4 X 50	project 4 X 50	Materi: menjawab pertanyaan dalam ujian tugas akhir dan merevisi berdasar masukan para penguji Pustaka: Tim Penyusun Buku Pedoman Tugas Akhir. 2024. <i>Pedoman Tugas Akhir Universitas Negeri Surabaya</i> . Surabaya: Direktorat TPTP. Materi: answer questions in the final project exam and revise based on the input of the examiners Pustaka: Léane, Jourdan & Boudin, Florian & Dufour, Richard & Hernandez, Nicolas. (2023). <i>Text revision in Scientific Writing Assistance: An Overview</i>	25%

Rekap Persentase Evaluasi : Project Based Learning

No	Evaluasi	Persentase
1.	Penilaian Hasil Project / Penilaian Produk	100%
		100%

Catatan

1. **Capaian Pembelajaran Lulusan Prodi (CPL - Prodi)** adalah kemampuan yang dimiliki oleh setiap lulusan prodi yang merupakan internalisasi dari sikap, penguasaan pengetahuan dan ketrampilan sesuai dengan jenjang prodinya yang

- diperoleh melalui proses pembelajaran.
2. **CPL yang dibebankan pada mata kuliah** adalah beberapa capaian pembelajaran lulusan program studi (CPL-Prodi) yang digunakan untuk pembentukan/pengembangan sebuah mata kuliah yang terdiri dari aspek sikap, ketrampilan umum, ketrampilan khusus dan pengetahuan.
 3. **CP Mata kuliah (CPMK)** adalah kemampuan yang dijabarkan secara spesifik dari CPL yang dibebankan pada mata kuliah, dan bersifat spesifik terhadap bahan kajian atau materi pembelajaran mata kuliah tersebut.
 4. **Sub-CPMK Mata kuliah (Sub-CPMK)** adalah kemampuan yang dijabarkan secara spesifik dari CPMK yang dapat diukur atau diamati dan merupakan kemampuan akhir yang direncanakan pada tiap tahap pembelajaran, dan bersifat spesifik terhadap materi pembelajaran mata kuliah tersebut.
 5. **Indikator penilaian** kemampuan dalam proses maupun hasil belajar mahasiswa adalah pernyataan spesifik dan terukur yang mengidentifikasi kemampuan atau kinerja hasil belajar mahasiswa yang disertai bukti-bukti.
 6. **Kreteria Penilaian** adalah patokan yang digunakan sebagai ukuran atau tolok ukur ketercapaian pembelajaran dalam penilaian berdasarkan indikator-indikator yang telah ditetapkan. Kreteria penilaian merupakan pedoman bagi penilai agar penilaian konsisten dan tidak bias. Kreteria dapat berupa kuantitatif ataupun kualitatif.
 7. **Bentuk penilaian:** tes dan non-tes.
 8. **Bentuk pembelajaran:** Kuliah, Responsi, Tutorial, Seminar atau yang setara, Praktikum, Praktik Studio, Praktik Bengkel, Praktik Lapangan, Penelitian, Pengabdian Kepada Masyarakat dan/atau bentuk pembelajaran lain yang setara.
 9. **Metode Pembelajaran:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, dan metode lainnya yg setara.
 10. **Materi Pembelajaran** adalah rincian atau uraian dari bahan kajian yg dapat disajikan dalam bentuk beberapa pokok dan sub-pokok bahasan.
 11. **Bobot penilaian** adalah prosentasi penilaian terhadap setiap pencapaian sub-CPMK yang besarnya proposional dengan tingkat kesulitan pencapaian sub-CPMK tsb., dan totalnya 100%.
 12. TM=Tatap Muka, PT=Penugasan terstruktur, BM=Belajar mandiri.