



**Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of Laws Study Program**

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
PLKH 5 (Legislative Drafting)	7420101178		T=1	P=0	ECTS=1.59	5	July 17, 2024
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Dr. Hananto Widodo, S.H., M.H.		Muh. Ali Masnun, S.H., M.H.			Vita Mahardhika, S.H., M.H.	

Learning model	Case Studies
-----------------------	--------------

Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																		
	PLO-20	Act as a citizen who is proud and loves the country by obeying the law and being disciplined in social and state life;																																																	
	Program Objectives (PO)																																																		
	PO - 1	Students are able to master the substance of the PLKH 5 (Legislative Drafting) course																																																	
	PLO-PO Matrix																																																		
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>P.O</td> <td>PLO-20</td> </tr> <tr> <td>PO-1</td> <td></td> </tr> </table>		P.O	PLO-20	PO-1																																														
P.O	PLO-20																																																		
PO-1																																																			
PO Matrix at the end of each learning stage (Sub-PO)																																																			
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2">P.O</td> <td colspan="16">Week</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>		P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																
P.O	Week																																																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																																			
PO-1																																																			

Short Course Description	This course is an expertise course in the field of legislative drafting. This course not only examines the science of legislation, but also the ability to create academic texts and Regional Regulations.
---------------------------------	--

References	Main :	
		1. B. Hestu Cipto Handoyo , 2014,. Prinsip-Prinsip Legal Drafting & Desain Naskah Akademik . Yogyakarta : Cahaya Atma Pusaka Eka N.A.M. Sihombing dan Ali Marwan HSB , 2017, Ilmu Perundang-undangan , Medan : Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti dan Aditia Syaprillah, 2016, Legislative Drafting , Yogyakarta : Penerbit Thafa Media
	Supporters:	

Supporting lecturer	Dr. Sulaksono, S.H., M.H. Dr. Hananto Widodo, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Irfa Ronaboyd, S.H., M.H.
----------------------------	---

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Tuition Contract	Tuition Contract	<p>Criteria: 1.Good 2.Currently 3.Bad</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Discussions 2 X 50		<p>Material: Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</p>	5%
2	Students are able to understand and explain the basis of statutory regulations	Able to understand and explain the basis of statutory regulations	<p>Criteria: 1.Good 2.Currently 3.Bad</p> <p>Forms of Assessment : Participatory Activities, Practice/Performance, Tests</p>	Lectures, Discussions and Questions and Answers 2 X 50		<p>Material: Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</p>	5%

3	Students are able to understand and explain the basis of statutory regulations	Able to understand and explain the basis of statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, Discussions and Questions and Answers 2 X 50		Material: Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
4	Students are able to understand and explain the principles of forming statutory regulations	able to understand and explain the principles of forming statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, discussions and questions and answers 2 X 50		Material: Students are able to understand and explain the principles of forming statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%

5	Students are able to understand and explain the principles of forming statutory regulations	able to understand and explain the principles of forming statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, discussions and questions and answers 2 X 50		Material: Students are able to understand and explain the principles of forming statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i>	5%
6	Students are able to prepare Academic Papers according to Law no. 12 of 2011	able to prepare Academic Papers according to Law no. 12 of 2011	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Presentation 2 X 50		Material: Students are able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto Handoyo, 2014,. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i>	5%

7	Students are able to prepare Academic Papers according to Law no. 12 of 2011	able to prepare Academic Papers according to Law no. 12 of 2011	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Forms of Assessment :</p> <p>Participatory Activities, Project Results Assessment / Product Assessment, Portfolio Assessment</p>	Presentation 2 X 50		<p>Material: Students are able to compose Academic Papers according to Law no. 12 of 2011</p> <p>Bibliography: B. Hestu Cipto Handoyo, 2014., <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i></p>	5%
8	UTS	UTS	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Form of Assessment : Practice/Performance, Test</p>	UTS 2 X 50		<p>Material: Mid-Semester Exam Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i></p>	15%

9	Students are able to process the formation of statutory regulations	able to process the formation of legislative regulations	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Form of Assessment : Participatory Activities</p>	Lectures, Discussions, Questions and Answers 2 X 50		<p>Material: Students are able to process the formation of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science,</i> Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, <i>Legislative Drafting,</i> Yogyakarta: Thafa Media Publisher</p>	5%
10	Students are able to process the formation of statutory regulations	able to process the formation of legislative regulations	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Form of Assessment : Participatory Activities</p>	Lectures, Discussions, Questions and Answers 2 X 50		<p>Material: Students are able to process the formation of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science,</i> Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, <i>Legislative Drafting,</i> Yogyakarta: Thafa Media Publisher</p>	5%

11	Students are able to understand and explain participation in the formation of statutory regulations	able to understand and explain participation in the formation of statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, discussions and questions and answers 2 X 50		Material: Students are able to understand and explain participation in the formation of laws and regulations. Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syapriillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i>	5%
12	Students are able to understand and explain participation in the formation of statutory regulations	able to understand and explain participation in the formation of statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, discussions and questions and answers 2 X 50		Material: Students are able to understand and explain participation in the formation of laws and regulations. Reference: B. Hestu Cipto Handoyo, 2014. <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, <i>Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syapriillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher</i>	5%

13	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Form of Assessment : Participatory Activities</p>	Lectures, Discussions and Presentations 2 X 50		<p>Material: Students are able to master the techniques of drafting statutory regulations.</p> <p>Reference: B. <i>Hestu Cipto Handoyo, 2014.</i> <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM <i>Sihombing and Ali Marwan HSB, 2017,</i> <i>Legislative Science,</i> Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, <i>Legislative Drafting,</i> Yogyakarta: Thafa Media Publisher</p>	5%
14	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Good 2. Currently 3. Bad <p>Form of Assessment : Participatory Activities</p>	Lectures, Discussions and Presentations 2 X 50		<p>Material: Students are able to master the techniques of drafting statutory regulations.</p> <p>Reference: B. <i>Hestu Cipto Handoyo, 2014.</i> <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM <i>Sihombing and Ali Marwan HSB, 2017,</i> <i>Legislative Science,</i> Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprih, 2016, <i>Legislative Drafting,</i> Yogyakarta: Thafa Media Publisher</p>	5%

15	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	Criteria: 1. Good 2. Currently 3. Bad Form of Assessment : Participatory Activities	Lectures, Discussions and Presentations 2 X 50		Material: Students are able to master the techniques of drafting statutory regulations. Reference: B. <i>Hestu Cipto Handoyo, 2014.</i> <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM <i>Sihombing and Ali Marwan HSB, 2017,</i> Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprihlah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
16	Final exams	Able to do UAS	Criteria: Good, Enough, Poor Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance	2 X 50		Material: Final Semester Exam Reader: B. <i>Hestu Cipto Handoyo, 2014.</i> <i>Principles of Legal Drafting & Design of Academic Manuscripts.</i> Yogyakarta: Cahaya Atma Pusaka Eka NAM <i>Sihombing and Ali Marwan HSB, 2017,</i> Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprihlah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	15%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	63.34%
2.	Project Results Assessment / Product Assessment	9.17%
3.	Portfolio Assessment	1.67%
4.	Practice / Performance	16.67%
5.	Test	9.17%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.