



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of State Administration Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date		
Indonesian State Administration System	6320103106		T=3 P=0 ECTS=4.77	7	July 18, 2024		
AUTHORIZATION	SP Developer		Course Cluster Coordinator	Study Program Coordinator			
	Eva Hany Fanida, S.AP., M.AP.			
Learning model	Project Based Learning						
Program Learning Outcomes (PLO)	PLO study program that is charged to the course						
	Program Objectives (PO)						
	PLO-PO Matrix						
		P.O					
Short Course Description	Mastering concepts and theories about designing and managing public sector organizations, implementing public policies, managing services, and development administration						
References	Main :						
	1. Asshiddiqie, Jimly. 2010. Perkembangan dan Konsolidasi Lembaga Negara Pasca Reformasi . Jakarta: Sinar Grafika 2. Sobirin, Malian. 2011. Perkembangan Lembaga-lembaga Negara di Indonesia . Yogyakarta: Total Media 3. Syafie, Inu Kencana. 2011. Sistem Administrasi Negara Republik Indonesia . Bumi Aksara 4. Lembaga Administrasi Negara. 2003. Sistem Administrasi Negara Kesatuan Republik Indonesia (SANKRI), Buku I dan III Prinsip-prinsip Penyelenggaraan Negara . Jakarta: Lembaga Administrasi Negara 5. Riggs, Fred W. Administrasi Negara-Negara Berkembang: Teori Masyarakat Prismatik. Yayasan Solidaritas Gadjah Mada. 6. Ingraham, Patricia W.2010, New Porodigms for Government: Issues far the Changing Public Service. Jossey-Bass Publishers, San Francisco 7. Gaffar, Afan, dkk. 2010 Otonomi Daerah dalam Negara Kesatuan. Pustaka Pelajar, Yogyakarta 8. Pamudji, S, 2009, Ekologi Administrasi Negro. Bumi Aksara,						
	Supporters:						
Supporting lecturer	Indah Prabawati, S.Sos., M.Si. Trena Aktiva Oktariyanda, S.AP., M.AP. Deby Febriyan Eprilianto, S.Sos., MPA.						
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assesment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to understand the concept of the State Administration System	Students can explain the concept and meaning of the State Administration System		- Pulpit lecture - Question and answer. - Discussion 3 X 50			0%
2				3 X 50			0%
3				3 X 50			0%
4				3 X 50			0%
5				3 X 50			0%
6				3 X 50			0%
7				3 X 50			0%
8			Criteria: 1.Assessment sheet 1 is used to assess students' mastery of knowledge about the Indonesian State Administration System. 2.The assessment contained in Assessment Sheet 1 is carried out during the Mid-Semester Examination (UTS). 3.Assessment Sheet 1. Consists of 4 essay questions. 4.Weight of Question No. 1= 10 5.Weight of question no. 2= 20 6.Weight of question No. 3 = 30 7.Weight of question No. 4 = 40	3 X 50			0%
9				3 X 50			0%
10				3 X 50			0%
11				3 X 50			0%
12				3 X 50			0%
13				3 X 50			0%
14				3 X 50			0%
15				3 X 50			0%
16				3 X 50			0%

No	Evaluation	Percentage
		0%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.