



**Universitas Negeri Surabaya
Faculty of Economics and Business
Islamic Economics Undergraduate Study Program**

**Document
Code**

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
MPK - Ekis - Operational Management of Sharia Financial Institutions	6020203099	Study Program Elective Courses	T=1	P=0	ECTS=1.59	6	April 3, 2022
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Rachma Indrarini				Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course
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PLO-2	Demonstrate the character of being tough, collaborative, adaptive, innovative, inclusive, lifelong learning and entrepreneurial spirit
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PLO-4	Develop yourself continuously and collaborate.
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PLO-9	Able to apply knowledge of Islamic Economics, Islamic Business and Islamic Finance in solving problems by utilizing science and technology.
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Program Objectives (PO)	
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PO - 1	Able to be responsible for own and group work
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PO - 2	Able to study theories about Sharia Banking
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PO - 3	Able to demonstrate Sharia Bank operations
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PO - 4	Able to apply the principle of responsibility in work
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PO - 5	Able to analyze theories about the operations of Sharia Financial Institutions
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PO - 6	Able to make the right decisions based on information and data analysis
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PO - 7	Able to practice the operations of Sharia Financial Institutions
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PLO-PO Matrix	
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	<table border="1"> <tr> <td>P.O</td> <td>PLO-2</td> <td>PLO-4</td> <td>PLO-9</td> </tr> <tr> <td>PO-1</td> <td></td> <td>✓</td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>PO-3</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-4</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-5</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-6</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-7</td> <td></td> <td></td> <td></td> </tr> </table>	P.O	PLO-2	PLO-4	PLO-9	PO-1		✓		PO-2			✓	PO-3				PO-4				PO-5				PO-6				PO-7			
P.O	PLO-2	PLO-4	PLO-9																														
PO-1		✓																															
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PO-3																																	
PO-4																																	
PO-5																																	
PO-6																																	
PO-7																																	

PO Matrix at the end of each learning stage (Sub-PO)	
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	P.O	Week															
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
		PO-1															
PO-2																	
PO-3																	
PO-4																	
PO-5																	
PO-6																	
PO-7																	
Short Course Description	This course discusses operational services at Sharia Financial Institutions including operations of sharia financial institutions, MSDI operations of sharia financial institutions, operations of sharia financial institutions, operations of sharia financial institutions, operations of sharia financial institutions, supervisory operations of sharia financial institutions, managerial operations of sharia financial institutions . By studying this course students are able to make the right decisions in order to solve problems in their field of expertise, based on the results of information and data analysis. Course material includes: 1. Front Liner Operational Services 2. Backoffice operational services 3. Marketing services, operational financing 4. Financing marketing operational services 5. MSDI Operations, employee maintenance 6. Training for MSDI Operational employees 7. Evaluation of MSDI Employee Operations 8. Creation Operations 9. Front line operations 10. Investment procedures in sharia financial institutions 11. Calculation of assets of sharia financial institutions 12. Financial recording of sharia financial institutions 13. Implementation of supervision 14. Implementation of audits 15. Managerial decision making																
References	Main :	<ol style="list-style-type: none"> 1. Gunawan, Cakti Indra. 2018. New Model of Sharia Banking Strategy in Indonesia: KPPK Online Report. CV IRDH Book Publisher 2. Agustin, H. (2018). Sistem informasi manajemen menurut prespektif islam. Jurnal Tabarru': Islamic Banking and Finance, 1(1), 63-70. 3. Ahmad, G. N. (2022). Manajemen operasi. Bumi Aksara. 4. Pramudhita, K. B. (2021). Determinasi Produktifitas Dan Target Pekerjaan: Analisis Disiplin Kerja Dan Kompensasi (Literature Review Manajemen Operasional). Jurnal Manajemen Pendidikan Dan Ilmu Sosial, 2(2), 623-628. 5. Saputra, D., Berry, Y., Hamali, S., Gaspersz, V., Syamil, A., Ubud, S., ... & Panudju, A. A. T. (2023). MANAJEMEN OPERASI: Inovasi, Peluang, dan Tantangan Ekonomi Kreatif di Indonesia. PT. Sonpedia Publishing Indonesia. 6. Rabbani, A. (2023). Manajemen Operasional Di Era Digital Dan Perkembangan E-Commerce. Journal of Creative Power and Ambition (JCPA), 1(02), 1-13. 															
	Supporters:	<ol style="list-style-type: none"> 1. Ikatan Bankir Indonesia. 2015. Strategi Bisnis Bank Syariah. Jakarta: Gramedia Pustaka Utama 2. Danupranata, Gita. 2015. Manajemen Perbankan Syariah. Jakarta: Salemba Empat 3. Muhammad. 2015. Manajemen Dana Bank Syariah. Jakarta : Rajawali Pers 4. Lutfiyatul Rosidah1, Rachma Indrarini2. 2022. Analisis Strategi Penanganan Pembiayaan Murabahah Bermasalah Dalam Menjaga Kualitas Pembiayaan Pada Bmt Mandiri Sejahtera Jawa Timur Cabang Balongpanggang. Sibatik Journal Volume 1 No.8 (2022) 															
Supporting lecturer	Rachma Indrarini, S.El., M.SEI.																
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)										
		Indicator	Criteria & Form	Offline (offline)	Online (online)												
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)										
1	Showing operational services of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review service operations 2. Able to apply service operations 3. Able to display service operations 	Criteria: Scoring guidelines Non-test techniques: Participation in class discussions Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance	Lecture, Small Group Discussion, question and answer 3 X 50	WAG (discussion) Google Meet (lecture and discussion)	Material: Service operations, service applications for Islamic financial institutions. Reference: Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press	4%										

2	Showing operational services of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review service operations 2. Able to apply service operations 3. Able to display service operations 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	Lecture, Small Group Discussion, question and answer 3 X 50	WAG (discussion) Google Meet (lecture and discussion)	<p>Material: Service operations, service applications for Islamic financial institutions.</p> <p>Reference: Antonio, Syafi'i. 2001. <i>Sharia Banking From Theory to Practice</i>. Jakarta:Gema Insani Press</p>	4%
3	Displays MSDI operations of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review MSDI operations 2. Able to apply MSDI operations 3. Able to display MSDI operations 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	3 X 50	Self-regulated learning uses Vinesa with the interactive learning method through the Vinesa discussion form	<p>Material: MSDI operations, MSDI operational applications</p> <p>Reader: Muhammad. 2005. <i>Sharia Bank Management</i>. Yogyakarta: UPP AMPYKPN</p>	4%
4	Displays MSDI operations of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review MSDI operations 2. Able to apply MSDI operations 3. Able to display MSDI operations 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	3 X 50	Self-regulated learning uses Vinesa with the interactive learning method through the Vinesa discussion form	<p>Material: MSDI operations, MSDI operational applications</p> <p>Reader: Antonio, Syafi'i. 2001. <i>Sharia Banking From Theory to Practice</i>. Jakarta:Gema Insani Press</p>	3%
5	Showing the operations of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review the operations of Sharia financial institutions 2. Able to apply the operations of Sharia financial institutions 3. Able to display the operations of sharia financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	3 X 50	Self-regulated learning uses Vinesa with the interactive learning method through the Vinesa discussion form	<p>Material: Operations of Sharia financial institutions, operational applications of Sharia financial institutions.</p> <p>Reference: Antonio, Syafi'i. 2001. <i>Sharia Banking From Theory to Practice</i>. Jakarta:Gema Insani Press</p>	5%
6	Showing the operations of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to review the operations of Sharia financial institutions 2. Able to apply the operations of Sharia financial institutions 3. Able to display the operations of sharia financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Portfolio Assessment</p>	3 X 50	Self-regulated learning uses Vinesa with the interactive learning method through the Vinesa discussion form	<p>Material: Operations of Sharia financial institutions, operational applications of Sharia financial institutions.</p> <p>Reference: Antonio, Syafi'i. 2001. <i>Sharia Banking From Theory to Practice</i>. Jakarta:Gema Insani Press</p>	7%

7	Showing investment operations of Islamic financial institutions	<ol style="list-style-type: none"> 1. Able to review investment operations of Sharia financial institutions 2. Able to analyze investments in Sharia financial institutions 3. Able to display investment operations of Islamic financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	3 X 50	Self-regulated learning uses Vinesa with the interactive learning method through the Vinesa discussion form	<p>Material: Investment operations of Sharia financial institutions, operational applications of Sharia financial institutions.</p> <p>Reference: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	5%
8	UTS	UTS	<p>Form of Assessment : Practice/Performance, Test</p>	3 X 50			15%
9	Showing the operational wealth of sharia financial institutions	<ol style="list-style-type: none"> 1. Able to examine the operations of Sharia financial institutions' assets 2. Able to apply the operations of Sharia financial institutions 3. Able to display the operations of sharia financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Portfolio Assessment</p>	Responsive Project Based Learning 3 X 50	Self regulated learning using Vinesa with the asynchronous learning method through discussions at Vinesa with the PjBL stage: 1. Basic questions: understanding the operations of Islamic financial institutions	<p>Material: Wealth operations of Sharia financial institutions, applications of Sharia financial institutions.</p> <p>Library: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	6%
10	Showing the financial operations of Islamic financial institutions	<ol style="list-style-type: none"> 1. Able to review the financial operations of Sharia financial institutions 2. Able to apply financial operations of Sharia financial institutions 3. Able to display the financial operations of Islamic financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	Responsive Project Based Learning 3 X 50	Design and development: understanding the operations of Sharia financial institutions Determining deadlines: project completion deadline in the 15th week	<p>Material: Financial operations of Sharia financial institutions, operational applications of Sharia financial institutions.</p> <p>Reference: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	6%

11	Showing the financial operations of Islamic financial institutions	<ol style="list-style-type: none"> 1. Able to review the financial operations of Sharia financial institutions 2. Able to apply financial operations of Sharia financial institutions 3. Able to display the financial operations of Islamic financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	Responsive Project Based Learning 3 X 50	Design and development: understanding the operations of Sharia financial institutions Determining deadlines: project completion deadline in the 15th week	<p>Material: Financial operations of Sharia financial institutions, operational applications of Sharia financial institutions.</p> <p>Reference: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	6%
12	Showing operational supervision of Islamic financial institutions	<ol style="list-style-type: none"> 1. able to review operational supervision of Sharia financial institutions 2. able to apply operational supervision of Sharia financial institutions 3. able to display operational supervision of Islamic financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	Evaluation: Reflection and revision based on peer review input (Synchronous web meeting) 3 X 50	Monitoring: monitoring work progress through the discussion forum feature Evaluation: Reflection and revision based on peer review input (Synchronous web meeting)	<p>Material: Operational supervision of Islamic financial institutions, operational application of supervision of Islamic financial institutions.</p> <p>Reference: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	5%
13	Showing operational supervision of Islamic financial institutions	<ol style="list-style-type: none"> 1. able to review operational supervision of Sharia financial institutions 2. able to apply operational supervision of Sharia financial institutions 3. able to display operational supervision of Islamic financial institutions 	<p>Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions</p> <p>Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance</p>	Evaluation: Reflection and revision based on peer review input (Synchronous web meeting) 3 X 50	Monitoring: monitoring work progress through the discussion forum feature Evaluation: Reflection and revision based on peer review input (Synchronous web meeting)	<p>Material: Operational supervision of Islamic financial institutions, operational application of supervision of Islamic financial institutions.</p> <p>Reference: <i>Antonio, Syafi'i. 2001. Sharia Banking From Theory to Practice. Jakarta:Gema Insani Press</i></p>	5%

14	Shows the managerial operations of Islamic financial institutions	<ol style="list-style-type: none"> able to examine the managerial operations of Sharia financial institutions able to apply the operations of Sharia financial institutions able to display the managerial operations of Islamic financial institutions 	Form of Assessment : Participatory Activities, Portfolio Assessment	Responses to Small Group Discussion 3 X 50	Publication: able to present operational reports of Islamic financial institutions	Material: Managerial operations of Sharia financial institutions, operational applications of Sharia financial institutions. Reference: <i>Muhammad. 2005. Sharia Bank Management. Yogyakarta: UPP AMPYKPN</i>	7%
15	Shows the managerial operations of Islamic financial institutions	<ol style="list-style-type: none"> able to examine the managerial operations of Sharia financial institutions able to apply the operations of Sharia financial institutions able to display the managerial operations of Islamic financial institutions 	Criteria: Criteria: Scoring guidelines Non-test techniques: Participation in class discussions Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance	Responses to Small Group Discussion 3 X 50	Publication: able to present operational reports of Islamic financial institutions	Material: Managerial operations of Sharia financial institutions, operational applications of Sharia financial institutions. Reference: <i>Muhammad. 2005. Sharia Bank Management. Yogyakarta: UPP AMPYKPN</i>	3%
16			Form of Assessment : Practice/Performance, Test				15%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	3.5%
2.	Project Results Assessment / Product Assessment	26.5%
3.	Portfolio Assessment	16.5%
4.	Practice / Performance	38.5%
5.	Test	15%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent

methods.

10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.