



**Universitas Negeri Surabaya**  
**Faculty of Education, Master of Education**  
**Education Management Study Program**

**Document Code**

**SEMESTER LEARNING PLAN**

<b>Courses</b>	<b>CODE</b>	<b>Course Family</b>	<b>Credit Weight</b>			<b>SEMESTER</b>	<b>Compilation Date</b>																																
PPL	8610402066	Compulsory Study Program Subjects	T=2	P=0	ECTS=4.48	3	August 27, 2023																																
<b>AUTHORIZATION</b>	<b>SP Developer</b>		<b>Course Cluster Coordinator</b>			<b>Study Program Coordinator</b>																																	
	Dr. Kaniati Amalia, M.Pd		.....			Dr. Amrozi Khamidi, S.Pd., M.Pd.																																	
<b>Learning model</b>	Project Based Learning																																						
<b>Program Learning Outcomes (PLO)</b>	<b>PLO study program that is charged to the course</b>																																						
	<b>PLO-5</b>	Able to Manifest the Character "Intelligent, Religious, Noble Character, Independent, Caring, Academic Ethics and Resilient in the Field of Work, Daily Behavior in Society and State																																					
	<b>PLO-8</b>	Able to design planning and development of educational management and leadership models for various types and levels of education, solve problems and provide advocacy in the management and leadership of educational institutions through interdisciplinary and/or multidisciplinary approaches according to community needs and context.																																					
	<b>PLO-10</b>	Able to apply concepts, theories and practices of educational leadership, educational management, educational organizations, educational supervision using research methods, statistical concepts in various interdisciplinary and multidisciplinary environmental conditions																																					
	<b>Program Objectives (PO)</b>																																						
	<b>PLO-PO Matrix</b>																																						
		<table border="1" style="margin: auto;"> <tr> <td style="width: 25%;">P.O</td> <td style="width: 25%;">PLO-5</td> <td style="width: 25%;">PLO-8</td> <td style="width: 25%;">PLO-10</td> </tr> </table>						P.O	PLO-5	PLO-8	PLO-10																												
P.O	PLO-5	PLO-8	PLO-10																																				
<b>PO Matrix at the end of each learning stage (Sub-PO)</b>																																							
	<table border="1" style="margin: auto;"> <tr> <td rowspan="2" style="width: 10%;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td style="width: 5%;">1</td> <td style="width: 5%;">2</td> <td style="width: 5%;">3</td> <td style="width: 5%;">4</td> <td style="width: 5%;">5</td> <td style="width: 5%;">6</td> <td style="width: 5%;">7</td> <td style="width: 5%;">8</td> <td style="width: 5%;">9</td> <td style="width: 5%;">10</td> <td style="width: 5%;">11</td> <td style="width: 5%;">12</td> <td style="width: 5%;">13</td> <td style="width: 5%;">14</td> <td style="width: 5%;">15</td> <td style="width: 5%;">16</td> </tr> </table>						P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
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	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																							
<b>Short Course Description</b>	This course aims to enable students to master the knowledge, skills and attitudes as educational supervisors and quality assurance assessors, educational planners and developers, educational consultants and researchers. To gain mastery of these competencies, students are guided to evaluate the management process in an educational institution. Apart from that, students are obliged to make a written report of the activity and submit it to the supervisor.																																						
<b>References</b>	<b>Main :</b>																																						
	<b>Supporters:</b>																																						

1. Andi Rasyid Pananrangi. 2017. Manajemen Pendidikan. Celebes Media Perkasa
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4. Nanang suryana. 2020. Urgency of Decision-Making Theory in Practical Leadership Process: Case Study at Faculty of Islamic Studies, Islamic University of Indonesia Yogyakarta. Atlantis Pers
5. Peter Lameck Mduwile. Aan Komariah. 2022. Leadership and Administrative Skills: A Panacea for Administrative Challenges in Schools. Proceedings of the 4th International Conference on Research of Educational Administration and Management .Atlantis Press
6. S. Stone and F. Gandolfi, "Leadership, Leadership Styles, and Servant Leadership," J Manag Res., vol. 18, no. 4, 261–9, 2018.
7. J. Jabs, F.W. Brown and S. Bryant, "Do Transformational Leadership and Growth Mindset Impact Safety for Wilderness Work Crews ?" Journal of Leadership and Management, vol. 2, no. 12, 2018.
8. A.N. İŞİK, "Ethical leadership and school effectiveness: The mediating roles of affective commitment and job satisfaction," Int J Educ Leadersh Manag., vol. 8, no. 1, pp. 60, 2020.
9. J.G. Canady, "Leadership advocacy, ethical negotiations, and resignations to high-stakes assessment: A pilgrimage," Diss Abstr Int Sect A Humanit Soc Sci, vol. 80, no. (11-A(E), 2019.

**Supporting lecturer** Dr. Ima Widiyanah, M.Pd.  
Dr. Kaniati Amalia, M.Pd.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [ Estimated time]		Learning materials [ References ]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	At a Glance the implementation of PPL and lecture contracts	1.Students are able to understand the objectives of implementing the PPL program 2.Students are able to understand the lecture contract		Brainstorming, Guided instructions 2 x 50	Brainstorming, Guided instructions 2 x 50		0%
2	Students are able to create a design for evaluating the management process in an educational institution both in the academic and managerial scope	Students are able to identify management processes in an educational institution both in academic and managerial scope		Brainstorming, Guided instructions 2 x 50	Brainstorming, Guided instructions 2 x 50		5%
3	Students are able to create a design for evaluating the management process in an educational institution both in the academic and managerial scope	Students are able to identify management processes in an educational institution both in academic and managerial scope		Brainstorming, Guided instructions 2 x 50	Brainstorming, Guided instructions 2 x 50		0%
4	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
5	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
6	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%

7	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
8	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
9	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
10	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
11	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
12	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
13	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
14	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
15	Students can carry out management evaluation activities at educational institutions both in academic and managerial scopes	Prepare reports on management evaluation activities at educational institutions both in academic and managerial scope		project based learning 2 x 50	project based learning 2 x 50		0%
16	Students are able to make a final report on the implementation of PPL	Students can make a final report on the implementation of PPL	<b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Project assessment, portfolios of students work. 2 x 50	Project assessment, portfolios of students work 2x50		100%

#### Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Project Results Assessment / Product Assessment	100%

### Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.